

PRIVACY POLICY



INTRODUCTION

Last updated 1 November 2020

Gallipoli Medical Research Foundation, ABN 42 077 750 693 (“we” or “us” or “our”) respects the privacy of our users (“user” or “you”).

We are sensitive to privacy issues and take seriously the ongoing trust placed in us. We have committed to compliance with the *Privacy Act 1988* (Cth) (Privacy Act), including the Australian Privacy Principles (APPs), which detail how personal information may be collected, used, disclosed, stored and destroyed, and how an individual may gain access to or make complaints about the personal information held about them.

This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website www.m-carm.org.au, including any other media form, media channel, mobile website, or mobile application related or connected thereto (collectively, the “Site”). Please read this privacy policy carefully. If you do not agree with the terms of this privacy policy, please do not access the site.

We reserve the right to make changes to this Privacy Policy at any time and for any reason. We will alert you about any changes by updating the “Last Updated” date of this Privacy Policy. Any changes or modifications will be effective immediately upon posting the updated Privacy Policy on the Site, and you waive the right to receive specific notice of each such change or modification.

You are encouraged to periodically review this Privacy Policy to stay informed of updates. You will be deemed to have been made aware of, will be subject to, and will be deemed to have accepted the changes in any revised Privacy Policy by your continued use of the Site after the date such revised Privacy Policy is posted.

Collection of Personal Information

Purpose

Gallipoli Medical Research Foundation collects and holds personal information about you (that is, information relating to an individual or which can be used to identify an individual), that is reasonably necessary for or related to our activities and the services we provide. The purposes for which your personal information is collected will usually be obvious at the time it is collected. Gallipoli Medical Research Foundation collects personal information for the primary purposes of undertaking approved research, providing education and learning. Gallipoli Medical Research Foundation will only use your personal information for the purpose it was collected or a reasonably expected or related secondary purpose.

Kinds of Information Collected

Kinds of personal information Gallipoli Medical Research Foundation collects and holds may include your: name, gender, address, phone numbers, facsimile number, email address, results Military-Civilian Adjustment & Reintegration Measure and military service details.

Method of Collection

Personal information will generally be collected from you directly through the use of our standard forms, over the internet via our website, via email or written communication with you, or through a telephone conversation with you.

Failure to Provide Information

If you do not wish for your personal information to be collected you should discuss this with a Gallipoli Medical Research Foundation employee. Gallipoli Medical Research Foundation employees will act strictly in accordance with this policy and will be happy to discuss the reasons for seeking to collect your personal information. They will also discuss with you any consequences of not providing your personal information, or providing incomplete or inaccurate personal information, which may include an effect on what services Gallipoli Medical Research Foundation can provide to you.

Use of Personal Information

Gallipoli Medical Research Foundation takes seriously its obligations when dealing with your personal information. Gallipoli Medical Research Foundation will collect, hold, and use that personal information for purposes associated with: providing online education modules.

Direct Marketing

If Gallipoli Medical Research Foundation has collected your information directly from you and we believe you reasonably expect us to, we will use or disclose your personal information to communicate directly with you to promote our services. Gallipoli Medical Research Foundation will provide you with a way to easily opt out of receiving direct marketing messages, and will stop sending direct marketing communications if you ask us to.

Sensitive Information

In some circumstances Gallipoli Medical Research Foundation may seek to collect personal information that is sensitive. Gallipoli Medical Research Foundation will only collect your sensitive information with your consent and will ensure that it is stored securely. If you do not wish for your sensitive information to be collected by Gallipoli Medical Research Foundation, you should discuss this with a Gallipoli Medical Research Foundation employee.

Disclosure

Gallipoli Medical Research Foundation will only disclose your personal information for the purpose it was collected or for a reasonably expected or related secondary purpose.

Gallipoli Medical Research Foundation will not disclose personal information to a third party for any other purpose without your consent unless it is authorised or required by law.

Access and Correction

You may request access to your personal information. Ordinarily Gallipoli Medical Research Foundation will require you to make a request for access in writing directed to Gallipoli Medical Research Foundation.

Internet

If you access our website, we may collect additional personal information about you in the form of your IP address or domain name. Our website may contain links to other websites. We are not responsible for the privacy practices of linked websites and any linked websites are not subject to our privacy policies and procedures.

Information Storage and Security

Personal information collected by Gallipoli Medical Research Foundation will be stored securely electronically. Gallipoli Medical Research Foundation may store, process or back-up your personal information on computer servers that are located within Australia, including through third party service providers who assist us in operating our business. Only authorised employees from Gallipoli Medical Research Foundation and third party service providers will have access to your information and this access will be structured in such a way as to ensure the use and disclosure as stated above. We will take reasonable steps to protect any personal information that we hold from unauthorised access, modification, misuse, loss and disclosure.

Amendments to this Privacy Statement

Gallipoli Medical Research Foundation may change this Privacy Statement at any time without prior notice. When we do so, we will notify you of the changes by posting an updated version of the policy on our website.

Privacy Act 1998 (Cth)

This notice is provided for your information and is not intended to limit or exclude your rights under the Privacy Act 1998 (Cth).

Complaints and Feedback

If you wish to make a complaint about a breach of the Privacy Act, Australian Privacy Principles or a privacy code that applies to us, please contact us as set out below and we will take reasonable steps to investigate the complaint and respond to you. If you are not happy with our response, you may complain directly to the Australian Information Commissioner.

If you have any queries or concerns about our privacy policy or the way we handle your personal information, please contact our Office Manager at:

Postal Address: Greenslopes Private Hospital, 121 Newdegate Street, Greenslopes, Qld, 4120

Email address: enquiries.gmrf@ramsayhealth.com.au

Telephone: 07 3394 7284

More information

For more information about privacy in general, you can visit the Australian Information Commissioner's website at www.oaic.gov.au .